

Dean (Academics)

From: Dean (Academics)
Sent: 18 September 2023 17:51
To: All_AU_Deans
Cc: Chancellor; suranjandas2000@yahoo.co.in; Vice Chancellor AU; Somnath Chatterjee; Registrar; Aditya Ghosh; Sajal Saha; Moumita Dey; Jitendra Kumar Nayak; Natraj Mishra; Ms. Parama Kundu; Amal Sankar Mukherjee; Quality Assurance; Shauli Mukherjee
Subject: MoM of NAAC meeting held on 18.09.2023
Attachments: Guidelines_for_Data_on_Publications_INFLIBNET_07-07-2023.pdf; 5.2.2 Final.xlsx; 5.2.1.xlsx; 5.2.3_Data template.xlsx; School Data Required.xlsx; Simplified_University_Manual_29_03_2023_9-8-2023.pdf; University_SOP_14-12-2022.pdf

Respected Sir/ Ma'am,

Greetings !

Please find the following discussions and attachments for today's meeting.

Members Present:

1. Prof. (Dr.) Shauli Mukherjee, Director, SOE
2. Prof. (Dr.) Tridib Chakraborti, Dean, SOLACS
3. Prof. (Dr.) Rudra Prasad saha, Dean, SOLB
4. Prof. (Dr.) Souvik Roy, Dean, SOLJ
5. Prof. Anand Prakash, Dean, SoHMS
6. Dr. Moumita Dey, Phys
7. Mr. Jitendra Kumar Nayak, Pol. Sc.
8. Dr. Sajal Saha, CSE
9. Dr. Natraj Mishra, EEE
10. Ms. Parama Kundu, SOE
11. Mr. Amal Kumar Mukherjee, SOE
12. Prof. (Dr.) Sushanta Kumar Mandal, Dean QAA
13. Dr. Aditya Ghosh, Assistant Director, QAA

Leave of Absence:

1. Dean or representative, SOBE
2. Dean or Representative, SOMC
3. Dean or Representative, SOSA

In the meeting, the present status of NAAC is discussed and the idea of Departmental files are provided. Apart from that, few metrics were discussed, where the improvement can be made by the help of Department or School.

SN	Metric	Description	Issues	Possible resolution
1	3.1.2	Seed Money	Less number of applications were received	If some fund is extra, again call for proposal may be opened.
2	3.4.2	Patent	Only 4 granted patent is there	More patent need to be filed urgently

3	3.4.3	Ph.D Awarded per guide	Very less only 32 till date.	Initiative for quick submission PhD Thesis
4	3.4.4	Publication under journal	Publication ratio is less UGC Care (Category-1) on the day of verification by NAAC will be considered	Need more publication by December 2023, each faculty members must have 2 journal publications.
5	3.4.5	Book Chapters		Need more Book Chapters by December 2023. faculty members must publish 2 book chapter by December 2023.
6	3.4.6	E-Content		5 modules of 30 mins each (2.5 hours per faculty per course)
7	5.2.1	Placement	Around 30 % students are placed as per current data.	School/ Department can help us for collecting the data of remaining.
8	5.2.2	Higher Studies	257 students are there till.	School/ Department can help us for collecting the data of remaining.
9	5.2.3	Competitive Examinations		School/ Department can help us for collecting the data of remaining.

Encl:

1. NAAC notification on Bibliometrics and Publications.
2. Format for departmental evaluative report.
3. Excel format for Placement, Higher Studies and Competitive examinations.
4. List of files for faculty members and Department/ School.
5. NAAC Revised manual and SOP

With kind regards

Dr. Sushanta Kumar Mandal